

# Father Henri Voisin School Council Meeting

Date: September 24, 2024

Time: 6:30pm

## **MINUTES - AGM**

Attendance: Mike Cellini, Rob Melynychukl, Trista Carey, Kim Cryer, Quinn Wowchuk, Angie Nevins, Shawna Bauer, Rozalyn Vickery, Lindsey Knudson, Rachel Stearns, Annette Gero, Alex Vandermeer, Erin Livingstone, Jordan Heck, Melanie Yeroschak, Kara Degenstein, Lilia Martinez, Michelle Pellegrini,

Call to order: 6:33 pm

Welcome/Opening Prayer – Mike

Approval of agenda- Motion Erin Livingstone, Michelle Pelligrini- Carried

### Reports

Administration - Roughly 380 students, Largest class is a class of 29. Student recognition cards coming from New principal Mike and vice principal Rob.

School Trustee – Cynthia Leyson

Chairperson- Trista Carey

## **REPORT TO SCHOOL COUNCIL**

### **2023-2024 SCHOOL YEAR**

September 13, 2024

Dear Trustees, Administration, Staff and Parents,

It was my pleasure to serve as Chair of the 2023-2024 Father Henri Voisin School Council. We had a great year and were able to make some valuable contributions to Father Henri Voisin.

During our initial September meeting, we confirmed the fundraisers for the upcoming year Purdy's Chocolates, Mabels Labels, Read-a-Thon, and Spring Flower sale (initially through Evergreen, but changed to Blue Grass).

We were pleased to welcome some new faces to School Council, as a result of the revised catchment zoning.

One of the new initiatives that we tried a few times throughout the school year was School Council's First Monday coffee. This was met with mixed success; when the weather cooperated and we could be outside, it was easier to connect with other parents.

We also had several successful social events for families during the school year, starting with our Christmas Movie Night with popcorn in December, Christmas Treat / Cake walk, Rebels Night Out on January 20 (when our choir did an amazing job singing "O Canada"), and the End of the Year Dance in June.

School Council also provided a meal to the staff one evening during each of the fall and spring Parent-Teacher Interviews, and some treats to all the fantastic Father Henri Voisin staff during Staff Appreciation Week in May.

It was a busy school year, and we are very appreciative of all the parents who attended School Council meetings throughout the year, as well as those who volunteered their time to help with our various fundraising activities throughout the year.

At our October AGM, the following Officers were elected:

|            |                 |
|------------|-----------------|
| Chair      | Trista Carey    |
| Vice Chair | Sarah Dewar     |
| Treasurer  | Angie Nevins    |
| Secretary  | Kimberley Cryer |

We also approved our budget for the school year:

| Father Voisin School Council Budgeted Income Statement |                    |               |                      |
|--|--------------------|---------------|----------------------|
| Revenue  | 2023-2024          | 2023-2024     | 2023-2024            |
|  | Budget             | Actual        | Profit/Loss          |
| Read - a - thon  | \$7,500.00         |               | (\$7,500.00)         |
| Spring Plant Sale                                      | \$3,500.00         |               | (\$3,500.00)         |
| Purdy's  | \$2,500.00         |               | (\$2,500.00)         |
| Mabels Labels  | \$200.00           |               | (\$200.00)           |
|  |                    |               | \$0.00               |
| <b>Total Revenue</b>                                   | <b>\$13,700.00</b> | <b>\$0.00</b> | <b>(\$13,700.00)</b> |
| <b>Expenses</b>  |                    |               |                      |
| Read - a - thon Author                                 | \$750.00           |               | (\$750.00)           |
| Staff Appreciation                                     | \$700.00           |               | (\$700.00)           |
| Field Trips  | \$14,150.00        |               | (\$14,150.00)        |
| Track and Fun Day                                      | \$800.00           |               | (\$800.00)           |
| Movie Night  | \$200.00           |               | (\$200.00)           |
| End of Year Dance                                      | \$300.00           |               | (\$300.00)           |
| Grade 5 Farewell                                       | \$1,000.00         |               | (\$1,000.00)         |
| FHV Day  | \$500.00           |               | (\$500.00)           |
| Fine Arts field trip                                   | \$750.00           |               | (\$750.00)           |
| Hot lunch Bins   | \$250.00           |               | (\$250.00)           |
| Battle of the books                                    | \$400.00           |               | (\$400.00)           |
|  |                    |               | \$0.00               |
| <b>Total Expenses</b>                                  | <b>\$19,800.00</b> | <b>\$0.00</b> | <b>(\$19,800.00)</b> |
| Beginning Year Balance                                 | 21669.47           |               |                      |
| Profit (loss)  | (\$6,100.00)       |               |                      |

In early 2024, School Council began discussions on its succession planning. It was identified that approximately one-half of the parents regularly attending School Council meetings will have their youngest children completing grade 5 at the end of the 2024-2025 school year. School Council members and Administration and staff have committed to recruiting new parents to fill executive positions for the upcoming school year, while those who will be leaving at the end of the next school year are still available in mentorship and support roles.

It was further acknowledged that this same small group of parents are primarily responsible for organizing and coordinating the School Council fundraisers throughout the school year that facilitate the financial contributions to the school, most noticeably Field Trips and Read-a-Thon activities. Discussion ensued regarding how to continue funding these additional activities in the school without a strong volunteer base. It was identified that many other schools have moved away from multiple fundraisers to implementing an annual School Council fee and one primary fundraiser during the school year. In order to ensure that there is sufficient funding in place to supplement the school's budget and ensure key priorities continue to be met, School Council voted to propose a \$25/year/student School Council fee, commencing in the 2024/2025

school year. This proposal was submitted to the Red Deer Regional Catholic School Division, and in turn approved by Alberta Education. In addition to the School Council fee, we will focus our fundraising efforts on Read-a-Thon as our other main source of funding to meet our budget.

2023-2024 marked the sixth year I have had the privilege of being School Council Chair for Father Henri Voisin School. It has been a wonderful experience, and I appreciate all the opportunities to be involved in this fabulous school community, to see the indomitable spirit of the Administration teams and staff over the years, and connect with other parents. This was my final year in the position, and as I pass the torch to the next group of parents, I am confident that School Council will continue to enrich the lives and school experiences of our students in the year ahead.

**We hope to see new and familiar faces at our AGM on September 24, 2024, and sincerely hope that new parents will consider joining School Council to ensure its continuity in the school years ahead!**

All of which is respectfully submitted,  
Blessings,

Trista Carey

### **New Business**

1. Call for Nomination of Executive and committees (Roles to be filled):
  - 1.1. Chairperson - Rachel Stearns
  - 1.2. Co Chair - Quinn Wowchuck
  - 1.3. Treasurer - Lindsey Knudson
  - 1.4. Secretary – Kim Cryer
  - 1.5. Sub-committee chairs
    - 1.5.1. Social- Shawna Bauer
    - 1.5.2. Staff Appreciation- Shawna Bauer
2. Fundraisers
  - 2.1. Read-a-thon
    - 2.1.1. Dates – January/February? To be announced.
      - 2.1.1.1. Michelle Pellegrini may have a connection for an author.
      - 2.1.1.2. Villa Marie- donated Books for Battle of the books.
  - 2.2. Confirm reaction to School Council fee

### 3. Social Events

3.1. Christmas Movie Night?

3.2. Family Dance?

3.3. Rebels nights?

3.4. Sparc- October 3th , 5-7 pm - Join us at FHV - free entry- Helps us learn the 40 developmental assets, Prizes and fun to be had. register for this fun evening with your family.

3.5. Cake Walk?

3.6. Coffee Mornings?

### 4. Budget

4.1. Budget for revenue for 2024/2025

- Read-a-thon \$9500
- School Council Student fee \$25/ student -\$9500

4.3. Budget for Expenses for 2024/2025

- Read-a-thon Author- \$1000.00
- Staff Appreciation- \$700
- Field Trips- \$15000.00     *\*targeted at \$37.50/ student\**
- Track and Fun Day- \$800.00
- Movie Night- \$200.00
- End of year dance- \$300.00
- Grade 5 farewell- \$1000.00
- Fine Arts Field trip \$750.00

4.4. Total revenue projected \$19000.00

Total Expenses projected \$19750.00

This leaves us in a \$750.00 deficit on our budget.

| <b>Father Henri Voisin School Council Budget 2024-2025</b> |                    |               |
|--|--------------------|---------------|
|  |                    |               |
| <b>Revenue</b>   | <b>Budget</b>      | <b>Actual</b> |
| Read- a- thon  | \$9,500.00         |               |
| School Coucil Fee  | \$9,500.00         |               |
| <b>Total Revenue</b>                                       | <b>\$19,000.00</b> | <b>\$0.00</b> |
|  |                    |               |
| <b>Expenses</b>  | <b>Budget</b>      | <b>Actual</b> |
| Read- a- thon Author                                       | \$1,000.00         |               |
| Sttaff Appreciation  | \$700.00           |               |
| Field Trips  | \$15,000.00        |               |
| Track and Fun Day  | \$800.00           |               |
| Movie Night  | \$200.00           |               |
| End of year dance  | \$300.00           |               |
| Grade 5 Farewell   | \$1,000.00         |               |
| Fine Art's field trip                                      | \$750.00           |               |
| <b>Total Expenses</b>                                      | <b>\$19,750.00</b> | <b>\$0.00</b> |
|  |                    |               |
|  |                    |               |
| <b>Total Revenue</b>                                       | <b>\$19,000.00</b> | <b>\$0.00</b> |
| <b>Total Expenses</b>                                      | <b>\$19,750.00</b> | <b>\$0.00</b> |
|  |                    |               |
| <b>Profit (Loss)</b>                                       | <b>-\$750.00</b>   |               |

5. Dates and times for 2024/2025 meetings

- 5.1. St. Thomas Aquinas meetings – last Tuesday of month, bi-monthly (September, November, January, March, May)
- 5.2. St. Lorenzo meetings – 3<sup>rd</sup> Wednesday of the month
- 5.3. Day of the week / 2<sup>nd</sup> or 3<sup>rd</sup> week each month?
- 5.4. Bi-Monthly meetings?

5.4.1. Proposed dates:

- 5.4.1.1. November 12
- 5.4.1.2. January 14
- 5.4.1.3. March 11
- 5.4.1.4. May 13
- 5.4.1.5. June – wind up dinner?

Reflection - Mike

Adjournment- Rachel Stearns, Quinn Wowchuk 8:35 pm

Next Meeting – November 12 @ 6:30